

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, December 17, 2018 6:15 pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15pm and Roll Call was taken:

Trustee Romero- Present

Trustee Sedillo- Present

Trustee Chavez- Present

Trustee Hall- Present

Mayor Dial – Present

1.0 Approval/Disapproval of Agenda – Action Item

Clerk Michelle Jones asked if approval of the December 3, 2018 Library Meeting minutes could be added to the agenda; it will be item 2.1. **ACTION TAKEN:** Trustee Hall made a motion to approve the agenda as amended above. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

2.0 Discussion/Approval of the December 3, 2018 Regular Meeting Minutes – Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the December 3, 2018 Regular meeting minutes as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

2.1 Discussion/Approval of the December 3, 2018 Library Meeting Minutes- Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the December 3, 2018 Library Meeting minutes as written. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

3.0 Discussion/Approval of the December 17, 2018 Bill List – Action Item

ACTION TAKEN: Trustee Romero made a motion to approve the December 17, 2018 Bill list. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

Public Comment – At the discretion of the Mayor. For information only (No Action can be taken). Comments may be limited to (5) minutes per person on any subject.

New Business

4.0 Presentation from the Mayor- Information Only

Mayor Dial asked Police Chief Stephanie Reynolds and Officer William Milbourn to come to the front of the room. Clerk Michelle Jones read the following written statement on Mayor Dial's behalf:

On October 25, 2018 an inmate escaped custody in the town of Estancia. The prisoner was arrested for 3 felony charges and 2 misdemeanor charges. After his escape New Mexico State Police, the Torrance County Sheriff's Department and the Estancia Police Chief attempted to locate the prisoner for several hours without avail.

On October 26, 2018 Chief Reynolds of the Estancia Police Department received a call from resident Martin Lucero about a suspicious man walking near the park toward Walker Street. Chief Reynolds proceeded to Walker Street where she made contact with the male. After she made contact, she immediately knew who the man was; it was the escaped prisoner. Chief Reynolds made small talk with the male until her backup arrived on the scene, not allowing him to know she was aware of his identity. She continued conversation until her backup arrived. At one point, Chief Reynolds bid the prisoner a good day allowing him to think he was free to go on his walk. It was at that time Chief Reynolds notified the Torrance County Dispatch Center she had visual and requested backup. Officer Milbourn of the Estancia Police Department arrived on the scene, and Chief Reynolds re-initiated contact with the prisoner advising him she knew he was the escaped prisoner. While Chief Reynolds engaged in conversation Officer Milbourn approached him behind him and put him into handcuffs. Chief Reynolds and Officer Milbourn worked as a team successfully apprehending the dangerous prisoner.

Though the Estancia Police Department is a small team we are a great team. Together Chief Reynolds and Officer Milbourn made the town of Estancia safe from a potentially dangerous person and situation.

Chief Reynolds and Officer Milbourn did an outstanding job, and are commended for their dedication to the citizens of the Town of Estancia. I am honored, as the Mayor of the Town of Estancia, on behalf of the town of Estancia to present them both with a meritorious conduct medal in appreciation of their due diligence and commitment to keeping this town safe.

Mayor Dial then presented both Officer Milbourn and Chief Reynolds with meritorious conduct medals. Thank you and Congratulations to you both! **INFORMATION ONLY**

5.0 Discussion of Firefighter Dinner- Butch McGee- Discussion Only

Estancia resident Butch McGee told the Board that he wants to plan a dinner for all the "old firemen". He will work with the Fire Chief to get the dinner organized. He will be asking for donations for the dinner. He also would like to resume the old tradition of rolling the fire truck back into the station at the dinner. The Board all agreed that this is a great idea. Mr. McGee will start working on the plans and will be back to update the Board on his progress. Mr. McGee was sincerely thanked for coming up with this wonderful idea. **DISCUSSION ONLY**

6.0 Marcy Wallin, Fairboard- Discussion Only

Ms. Wallin came to the meeting to give the Board a brief update on the status of the potential sale of the Fairgrounds from the town to the County. She will request to be on the County Commission agenda after the new Commissioners are in place; most likely in February. Ms. Wallin asked if the Board would be interested in selling some of the land adjacent to the Fairgrounds. This additional land could be used for additional parking. The Board is in favor of also offering to sell some additional land adjacent to the Fairgrounds. Ms. Wallin will inform the Commission when she presents this proposal to them. The Board thanked Ms. Wallin for her update. **DISCUSSION ONLY**

7.0 Request approval of Resolution 2018-24 Approval of YCC Project and Funding- Action Item

Clerk Michelle Jones informed the Board that in order for the town to receive the YCC funding that we have been allotted, the town must approve a resolution stating that we approve of the project and the funding. **ACTION TAKEN:** Trustee Romero made a motion to approve Resolution 2018-24 Approval of YCC Project and Funding. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

8.0 Request approval of Resolution 2018-25 2018 Holiday Calendar- Action Item
ACTION TAKEN: Trustee Hall made a motion to approve Resolution 2018-25 Approval of the 2019 Holiday Calendar. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

9.0 Request approval of Resolution 2018-26 Open Meetings Act- Action Item
ACTION TAKEN: Trustee Chavez made a motion to approve Resolution 2018-26 Open Meetings Act. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

10.0 Request approval of Resolution 2018-22 FY19 Budget Transfers- Action Item
Clerk Michelle Jones explained to the Board that we have in our budget cash balances that are reimbursements from our last YCC project and our last CDBG project. We don't need cash balances in those funds. She is requesting that these balances be transferred to our General Fund. She informed the Board that she discussed this transfer with our auditor and was told that this transfer would be appropriate because these are not restricted funds. If approved, Ms. Jones will transfer \$19,273.00 from YCC to the General Fund and \$60,996.00 from CDBG to the General Fund. **ACTION TAKEN:** Trustee Romero made a motion to approve Resolution 2018-22 Budget transfers. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

11.0 Request approval of Resolution 2018-23 FY19 Williams Fund Transfer- Action Item
Clerk Michelle Jones told that Board that funds had been expended for repairs to the library that qualify for reimbursement from Williams Fund dollars. She presented the Board with the list of expenses that totaled \$4921.99. If approved, Ms. Jones will transfer \$4921.99 from the Williams fund to the Library line item in the General Fund. **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2018-23 FY19 Williams Fund Transfer. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

12.0 Mayor/Council:

Trustee Hall presented the Town with a beautiful gift of art work that he received many years ago from a local artist who has gone on to have a very successful art career. The pieces are beautiful and will most likely be hung in the gym. Trustee Hall is a member of the Estancia Art Alliance and believes in Public Art. These pieces will be a great addition to the Town Hall.

Trustee Chavez asked if there was any update concerning the upcoming closure of our local Wells Fargo Bank. Mayor Dial told her that he will be attending a meeting tomorrow with representatives from the bank to discuss the closure and will report back to the Board.

Trustee Sedillo asked what the Board thought about getting a consultant to help us with the pond. It was suggested that he talk with Public Works Supervisor Bernal about this idea. Trustee Sedillo also asked Trustee Hall about a map of the placement of the stop signs in town.

Trustee Romero did not have an update.

Mayor Dial informed the Board that he, along with Clerk Michelle Jones, Mayor Pro tem Noah Sedillo, and engineer Donzil Worthington, would be meeting with Senator Stefanics on Friday, January 4th to discuss Capital Outlay requests. He will report back to the Board after the meeting.

13.0 Executive Session- As per Motion and Roll Call Vote, pursuant to NMSA 10-15-1, the following matters will be discussed in Closed Session:

a) Personnel- Public Works Full-Time Position

ACTION TAKEN: Trustee Hall made a motion to go into Executive Session. Trustee Romero seconded the motion. Roll Call Vote: Trustee Sedillo- Yes, Trustee Hall-Yes, Trustee Chavez-Yes, Trustee Romero- Yes. **MOTION CARRIED**

Executive Session began at 7:21pm.

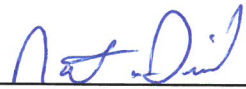
Return from Executive Session-

ACTION TAKEN: Trustee Hall made a motion to return to Regular Session at 7:40pm. Trustee Chavez seconded the motion. All in Favor. **MOTION CARRIED** Trustee Hall stated that the only item discussed in Executive Session was the item listed on the agenda and no action was taken.

Adjournment

Trustee Romero made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 7:42 pm.

Approved: 

Date: 12/17/2018
1/7/2019

Attest: 

Date: 1/7/2019
12/17/2018
1/7/2019
1/7/2019